



THE COLUMBUS FOUNDATION

Grantee Final Report

The Columbus Foundation is pleased to have made a grant to your organization and looks forward to receiving a summary of your progress and outcomes on this project.

Please include the answers to the questions below in your report, as well as any additional information that would be essential to report your progress.

Please follow these guidelines when completing your final report:

- Limit your narrative to five or fewer pages and no less than 12-point type.
- Handwritten reports will not be accepted.
- Please make sure your grant number (from your grant agreement or the bottom of your award letter, beginning with the letters “TF, CF, or CU”), grant amount, and the grant purpose are included in your report.
- Submit this completed final report via e-mail by the date indicated in your approval letter to finalreport@columbusfoundation.org.

If you have any questions, feel free to contact the grants administrator at The Columbus Foundation at 614/251-4000.

Report of Grant Activities

- What were the lessons learned from this project?
- How are you using the information to continue implementing best practices?
- What were the major benefits of this grant to (a) your organization and (b) to the community?
- Did this grant assist your organization in leveraging funds from other sources? If yes, please list the sources and amounts.
- Did the implementation of this project help your organization build interagency collaborations? Explain.
- What outcomes of this project were different than anticipated (e.g., number served, actual outcomes)? Explain.
- How will the outcomes realized in the grant period lead you toward or impact long-term goals for this project?
- Were the grant monies used in a different way than proposed? If yes, please elaborate.
- If the grant was for an ongoing program or activity, how will funding be secured for continuation?
- Were you satisfied with the grant review process? Please comment on any improvements or adjustments you would recommend in the Foundation’s review process.